

## MURTON PARISH COUNCIL

### **POLICY FOR AWARDING GRANT-AID TO COMMUNITY GROUPS**

The Parish Council reserves each year a sum of money for disbursement on grants to local community groups and activities which contribute constructively to the life of the village. These grants are limited and can, therefore, only be made available to those groups that can demonstrate a need for assistance within the above Parish limitation, and generally are not a statutory charge on other local, or central, government departments.

To ensure that fair and proper consideration can be given to all requests, the Council requires the following to be submitted to the Parish Clerk:

- A completed application form
- Any additional information the group considers will support their application for grant-aid.

*APPLICATIONS WILL BE CONSIDERED FOR GRANT-AID UNDER THE FOLLOWING CRITERIA:*

#### 1 Type of Group & Locality

- 1.1 Applications will only be accepted from Charitable and/or non-profit-taking groups/organisations. The Council regrets therefore that applications from Commercial Organisations will not be considered. National appeals are, with limited exceptions, regrettably outside the legal scope of the Council's grant-aid scheme.
- 1.2 Groups applying to Murton Parish Council should be local to Murton or, if just outside the boundary, its work should be of significant benefit to the Village and its residents.
- 1.3 The Council is prevented by statute from giving financial assistance to individuals, charities operating overseas or to a fund established to help persons outside the UK.

#### 2. Type of Financial Assistance

- 2.1 The Council would prefer to provide financial assistance towards specific projects or purchases of equipment, however it will also support ongoing revenue costs if the group can demonstrate their lack of funds and the adverse effect on the Village and its residents if the group are unable to continue or are hampered by lack of funds.
- 2.2 The Council will also consider assistance in kind, such as use of rooms at reduced or free rent within these terms of grant-aid.

2.

3. Procedure

3.1 Applications will be considered by the Finance Committee on a quarterly basis, applicants will be advised whether their application has been successful or not after these meetings.

4. General

4.1 Grants should be spent within the year, for the purpose for which they were given.

4.2 Grants cannot be made to cover money already spent.

4.3 The Council reserves the right to request a copy of invoices and/or other documentation as evidence that the expenditure has been incurred.

4.4 Groups receiving grant-aid in excess of £500, as a condition, are required to provide the Council with a written report within 12 months of the award date to demonstrate how the funds were expended.

4.5 If an organisation/group dissolves, prior to completion of the project/activity, the Council would expect the group to reimburse the grant-aid awarded.

4.6 Groups are not restricted to the number of grant applications submitted to the Council for grant-aid over a period of time, however the history of previous applications will be considered in the decision making process.

4.7 The giving of a grant one year does not set a precedent for another year.

---

*MURTON PARISH COUNCIL: INTERNAL POLICY (AIMS & OBJECTIVES)*

**Murton Parish Council** acknowledges that new community groups/organisations may experience difficulties obtaining funding from other sources, the Council will therefore give special consideration to applications for grant-aid from such groups.

**Murton Parish Council will also:**

- Publicise the availability of grant-aid widely throughout the village.
  - Review the grant-aid budget annually.
  - Periodically review the criteria for awarding grant-aid to community groups/organisations.
- 

**Murton Parish Council, The Glebe Centre, Durham Place, Murton, Seaham, Co.  
Durham. SR7 9BX**



*Your complimentary  
use period has ended.  
Thank you for using  
PDF Complete.*

[\*Click Here to upgrade to  
Unlimited Pages and Expanded Features\*](#)